

RIVER PARK

WATERFRONT WEDDINGS

RENTAL AGREEMENT

EVENT ACCESS

- The venue will be open for 14 hours, from 9:00 am until 11:00 pm on the day of the wedding
- The Band or D.J. should complete performances by 9:00 pm
- Breakdown and cleanup will need to be completed by 11:00 pm on the day of the wedding
- Additional hours may be scheduled for a fee, including time a rehearsal the day before, based on availability

FACILITIES INCLUDE

- Indoor and Outdoor Venues
- Chattahoochee Estate Reception & Bridal Dressing Suite
- Wedding Chapel
- Pavilion
- Outdoor Rock Fireplace
- Cozy Fire Pit & Seating
- Amphitheater
- Taylor Covered Bridge w/ Seating
- Christie Creek Bridge by Waterfall
- Waterfront Open Dock
- Waterfront Gazebo
- Waterfall
- Outdoor Surround Sound System with USB hookup for phones and tablets; (please bring a USB cord that fits your device)
- WiFi
- Outdoor String Lights & Other Indoor and Outdoor Lighting
- Access to Chattahoochee River Walk areas, which includes waterfront lawns, paths, and trails.
- Access to two parking lot areas
- Picturesque natural views for photo opportunities
- Access to Rocking chairs, Benches, Chairs, and Tables onsite
- Venue Manager onsite throughout event for access, questions, maintenance, etc.
- Picturesque natural views for unique photo opportunities
- Optional (*for an additional fee*) golf cart rental & driver, parking attendants, and rehearsal time the day before wedding

RESPONSIBILITIES

- Place all trash into the trash bags or trashcans, which will be provided
- For safety, the main paved road that goes through the venue must remain open at all times.
- Parking is permitted only in the upper and lower parking lots and in specifically designated areas. Please do not park or drive on the grass.
- Smoking is not permitted inside the buildings; smoking is permitted only in designated areas; cigarette butts are to be placed in the metal cans
- Must have approval from the River Park attendant before hanging or affixing items to structures
- No items may be removed from the indoor facilities; items may be relocated by management only and requires advance request and approval.
- Candles should be flameless to avoid a fire hazard.
- The venue accepts no responsibility for accidents from the swingset; children must be watched at all times, including when on the swingset; no one may swing high on the swingset
- No one may enter the mouth of the waterfall, which contains wet, hazardous, slippery rocks
- Fireworks are not permitted, with the exception of sparklers
- Bartenders will need to be insured and bonded.

SIGNATURES

THE CLIENT CERTIFIES THAT HE/SHE HAS READ, UNDERSTANDS, AND AGREES TO THESE TERMS AND CONDITIONS OUTLINED IN THIS DOCUMENT AND IT IS APPENDICES, AS WELL AS OTHER REFERENCED DOCUMENTS AND IS LEGALLY ABLE TO ENTER INTO THIS AGREEMENT.

Signature(s) of Responsible Party(ies):

_____ Date _____

_____ Date _____

RESERVE YOUR EVENT DATE

1. Call to Confirm Your Available Date
2. Submit Signed Event Forms:
 - a) Rental Agreement; b) Release & Indemnity; b) Wedding Questionnaire
3. Submit Deposit: 50% of total Wedding Package & fees (remaining 50% balance will be due 30 days before your special event)
Fees:
 - Venue Rental: \$5495
 - Security Deposit: \$500 (*refunded if no damage occurs*)
 - Insurance Policy: \$175 (*required; non-refundable*)
 - Optional Add-Ons include:
 - Golf Cart Rental with Driver: \$295
 - 2-Hour Onsite Rehearsal: held the day before wedding: \$295
 - Additional Venue Rental Time: \$125 per hour. or portion thereof (*based on availability*)
 - Two Parking Attendants (*available for 2 hours before event*): \$100

RELEASE & INDEMNITY

THIS AGREEMENT made and entered into this

_____ day of _____, 20____ by and between River Park LLC, hereinafter

referred to as the "Host" and _____ herein after referred to as the "Client".

WHEREAS "River Park LLC" is an Event Facility located at River Park Drive, Cleveland, GA, 30528.

WHEREAS Client has requested of the Host permission to use and occupy River Park

LLC on the day of _____, 20____;

WHEREAS under the Building Rental Terms and Conditions and fees established by River Park LLC, a copy of which are attached hereto and made a part hereof, the Host allows the use of River Park LLC for meetings, receptions and other gatherings sponsored by certain organizations, groups and private individuals.

NOW THEREFORE, in consideration of said use being permitted by the Host on the above stated date, Client does herewith agree to release the Host of and from any liability whatsoever for bodily injury or death sustained by Client or by guests, or invitees of Client and for loss of or damage to any property sustained in connection with such use, and Client does herewith agree to indemnify and hold harmless the Host for any and all claims or causes of action which might arise from the use of the Host on the date(s) specified herein or as otherwise agreed to. All sponsors of scheduled events at the Host are required to adhere to the rules established by the Host and to inform their guests and providers to honor them. Client agrees to be responsible for any damage to the premises or to personal property located thereupon as a result of use of the same, normal wear and tear excepted. The River Park Staff may take photographs of the event and reserves the right to use these photos for promotional purposes. It is understood that attendance at an event at River Park includes permission to use their images in such materials. This Release and Indemnity is further considered a part of and included with all further contract(s) between the Host and the Client and/or his/her designated Vendors or Representatives.

Client Signature _____ Date _____

Client Printed Name _____

River Park LLC Representative Signature _____ Date _____

River Park LLC Rep Printed Name & Title _____